



AgilityPortal is an Award Winning SaaS Cloud Modern Intranet Software Solution Provider. Click here to learn more  
<https://agilityportal.io>

Title Page

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Business Name

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Department

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Prepared by

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Conducted on



Location



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## Scope & Objectives

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Purpose of the BCP including which business functions are prioritized for recovery during an emergency

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## Operations at Risk and Recovery Plan

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Add operational area at risk

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Operation

Operational Area

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Description of operation

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Rate impact on business continuity

Critical    High    Medium    Low

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Impact description

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Recovery strategy

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## Roles & Responsibilities

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Add BCP committee member

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Member

Representative

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Role

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Contact details

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Description of responsibilities

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Full Name & Signature



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